

Scout Capades 2008

Location: Three Rivers Mall
351 Three Rivers Dr
Kelso, WA. 98626

When: Saturday May 10, 2008

Time: Event will begin when the mall opens at 10:00 am
Event will end at 4:00 Pm

Setup Times: Friday evening after mall hours 9:00 pm to 11:00 pm
Saturday morning before mall opens 8:00 am to 10:00 am

Tear down time: At the end of the event on Saturday at 4:00 pm each unit shall disassemble their display/exhibit in an orderly fashion not to disrupt mall operations. If you are using a mall provided table, table skirt and chair leave these at the location and mall personnel will take these down and put them away. The main concern here is that everyone be courteous and respectful of mall operations.

Theme: What is scouting doing today?

Show the community what your unit likes to do. This is your units chance to show off why your youth enjoy scouting.

General Rules:

1. All participants must be in Class A uniform or what ever the approved uniform is for your unit. Venture Crews typically have a custom uniform shirt that is worn as the official uniform. It is preferred that the Class "A" uniform be worn however this Venturing uniform is also recognized.
2. All setup and take down must be complete outside of normal mall 'open to the public' hours of operation. Fridays 10:00 am to 9:00 pm and Saturdays 10:00 am to 7:00 pm per Three Rivers Mall web site
<http://www.threeriversmall.com/html/mallinfo.asp>.
3. Each units display shall meet the following general requirements:
 - a. Each display that will be inside the mall should confine their space to approximately an 8ft x 10 ft space.
 - b. If power is needed let us know ahead of time so that we can assign your units display to an area with power.

- c. Any power cords must be covered to prevent a tripping hazard.
- d. Tables shall be covered with skirting in a professional looking manner.
- e. Protect the tile floor from damage. Place protective shield between the legs of any tent or other display items you may use so that you do not damage the floor tile.
- f. Keep the max height of the display to 8 ft high so as not to block the view of other presenters displays when someone were to look down the mall hall way. Basically try not to block people's view of the store fronts or other displays in the mall.
- g. If you are going to be doing any cooking displays and offering food items to the public the following must be followed:
 - i. No cost can be charged to the public for your supplies.
 - ii. The state rules regarding handling food for the public must be followed. This includes a state issued food handler's card. Basically if you're going to be doing a Dutch oven display or similar display ensure you call the health dept and ensure you meet the requirements. The web site for the health dept is <http://www.co.cowlitz.wa.us/health/environmentalhealth/food/tempfoodpermits.htm>. This contains information about a fee schedule and how to obtain a food handlers card if needed. If enough units want to do a cooking display we need to know ASAP so that we can arrange for a Temporary permit which costs \$60 and must be obtained a minimum of 7 days before the event. Then each person who handles the food will have to have a 'Food Handlers Card' which costs \$10 per person (a 30 min video and test is administered at LCC admissions 360-442-2353).
If you do not provide any food to the public and only do demonstrations then no permit or food handlers card is required.
- h. The display must be properly manned during the Saturday mall hours. Please have your unit schedule people throughout the day.
- i. All activities must meet the rules and guidelines of the BSA Guide to safe Scouting.
- j. Fill out a unit participation form attachment A.

Attachment A

Scout Capades 2008, May 10. At Three Rivers Mall, Kelso WA.

Unit Participation Form

Type of Unit:

Unit Number:

Unit leader Name:

Contact number:

Give a basic description of what your unit will be displaying at Scout Capades:

The mall only provides 25 tables with black skirts and 40 folding chairs for this event. If you will be needing tables or chairs and you will not be able to provide them your self let us know.

Tables needed:

Chairs needed:

Will your event be outside or inside the mall?

All cooking displays need to be outside.

Circle one: Inside Outside

Return form to Scout office or e-mail to kfarley@jhkelly.com and kfarley@cni.net