

Winter Lodge Leader Guide

Condensed Version - Version Date: October 4, 2007

LEADERS: Please read and understand this information; doing so will enhance your lodge experience.

DATES: Planned unit dates are published online at www.cpcbsa.org/winterlodge. Lodges are operated from the weekend after Thanksgiving through March. Units may visit www.cpcbsa.org/availability to view available dates.

FEES: Day rate (Cub Scouts) is \$8/person (deposit \$4/person).
Overnight rate (Boy Scouts & Venturing) is \$15/person (deposit \$8 per person).

DEPOSITS: Deposits are paid at time of reservation; balance is due 30 days prior to your event date. Deposits are non-refundable and non-transferable. A \$20 late fee will be assessed when payment is not made within 30 days of your event date. If payment is not made within 21 days of event date, reservation will be cancelled and space offered to other units.

REFUNDS: No refunds will be made. The ONLY exception is when ODOT closes the highway. Winter weather conditions are not reason for a refund.

CHANGING A RESERVATION: Send change requests or cancellations to info@cpcbsa.org no later than the Tuesday before your lodge date.

PARTICIPATION REQUIREMENTS: Participants must be registered members of Scouting units, or prospective members (of the correct age and gender). Units must have unit accident insurance in effect at time of activity. Units must participate in Wood Cut or Winter Lodge Cleanup dates to reserve a winter lodge date.

Siblings and children other than registered Scouts in the unit are **not** permitted to attend winter lodge unit days; no exceptions are made to this policy. If they appear, the unit leader will be asked to remove them.

Upon arrival, unit leaders will be asked to provide a list of names for all participants to comply with an Oregon Health Department record-keeping requirement. The form is available at www.cpcbsa.org.

Event	Eligible to attend
Cub Scout dates	Adults and registered Cub Scouts age 7 to 11, and males age 7 to 10 who are potential new Cub Scouts. No siblings or other children.
Boy Scout dates	Adults and registered Boy Scouts age 11 to 17, and males age 11 to 17 who are potential new Boy Scouts. No siblings or other children.
Venturing dates	Adults and registered Venturers age 14 to 20, and potential males and females age 14 to 20. No siblings or other children.
Exploring dates	Adults and registered Explorers age 14 to 20, and potential males and females age 14 to 20. No siblings or other children.

ARRIVAL/DEPARTURE SCHEDULES: Please adhere to the following arrival/departure schedules. **Do not arrive early**, as the lodge will not be open until the appointed time.

Day-only Schedule:	Overnight Schedule:
<u>Saturdays</u> (Cub Scouts): Arrive 9am / Depart 3:30pm	<u>Fri – Sat overnights</u> (Boy Scouts, Venturers): Arrive Fri 6pm / Depart Sat 1pm
<u>Sundays</u> (Cub Scouts): Arrive 9am / Depart 3:30pm	<u>Sat – Sun overnights</u> (Boy Scouts, Venturers): <i>After a Fri/Sat group</i> Arrive Sat 1pm / Depart Sun 3pm (depart 1pm if Sun/Mon group arriving)
<u>Mondays</u> (Cub Scouts): Arrive 9am / Depart 3:30pm	<u>Sat – Sun overnights</u> (Boy Scouts, Venturers): <i>No Fri/Sat group</i> Arrive Sat 9am / Depart Sun 3pm (depart 1pm if Sun/Mon group arriving)
DO NOT ARRIVE EARLY, THE LODGE WILL NOT BE READY FOR YOU.	<u>Sun – Mon overnights</u> (Boy Scouts, Venturers): Arrive Sun 1pm / Depart Mon 3pm

FOOD: Food is not provided. Units are responsible to bring their own food and disposable serving plates, utensils, etc. Each lodge has kitchens with limited cooking pots. Units are responsible to pack out all trash as there is no garbage service.

LODGE RULES: Please read and understand; everyone is expected to comply in the interest of safety:

1. **All units MUST CHECK-IN and CHECK-OUT** with the Winter Lodge Director.
2. **A unit roster is required.** Submit to lodge director on arrival. Form available at www.cpcbsa.org.
3. **NO SIBLINGS or non-registered youth** (except potential members of the appropriate age and gender) **will be permitted to attend. There are NO EXCEPTIONS made.**
4. The Winter Lodge Director and his/her assistant have responsibility and authority to manage and enforce all policies. Their direction is to be followed at all times.
5. **NO PETS** are allowed.
6. **NO ALCOHOLIC BEVERAGES** are allowed.
7. No weapons (including pellet guns) of any type are allowed.
8. Hill director's instructions and all policies regarding tubing must be followed. Hill sliding is restricted to **INNERTUBES ONLY!** Use provided tubes or bring your own clearly marked tubes. **NO OTHER SLIDING DEVICES ARE PERMITTED.**
9. **ALL** vehicles must park in parking lot and have Snow Park permit properly displayed. State police will ticket/tow.
10. **ALL** garbage is to be taken out of the lodge by units.
11. Each unit is responsible for assisting the Winter Lodge Director on parking lot patrol. Cascade Pacific Council is not responsible for stolen articles from vehicles or damage to vehicles.
12. Each unit is responsible for their Scouts' behavior, cleaning, and any damages, which will be billed to the unit.
13. Cleaning duties will be assigned by the Winter Lodge Director.
14. All persons will use specified entry and exit doors. Fire doors are to be used only in event of emergency.
15. Snowball throwing is not allowed.
16. Youth may not use tobacco products and all adult use must be done away from all participants.

PARKING & TRAILS: All Sno-Parks REQUIRE SNO-PARK PERMITS; they are patrolled by Oregon State Police.

Aubrey Lodge: There is a Sno-Park about 100 yards West of the White River bridge. There is also the White River West and the White River East Sno-Parks nearby for overflow parking. Use EXTREME CAUTION if walking over the bridge from the east Sno-Park; it is recommended to drop all riders and gear and then have the driver only park the vehicle to minimize foot traffic on the bridge.

The trailhead is at the north end of the 'Boy Scout' Sno-Park. It is about 1/8 mile walk to the lodge. Although the path is mostly flat, you may anticipate deep snow and slow walking conditions. It is advisable to bring a sled (flat-bottom type) to slide gear to the lodge.

Nanitch Lodge: There is a Sno-Park that holds about 30 cars; it is ¼ mile up Timberline Road. It is on the right (east) side of the road. Once parked, it is necessary to cross Timberline Road to get to the trail. USE EXTREME CAUTION when crossing the road; you are advised to ALWAYS HAVE AN ADULT SUPERVISING ROAD CROSSINGS at this location.

The trailhead is on the west side of Timberline Road, across from the Sno-Park. The first obstacle is a steep climb over snowplow drifts; plan for a steep 10-15 foot scramble to reach the trail. Once on the trail, hikers can expect deep snow and an uphill climb for about 1/4 mile to the lodge. Rest often so as to not become overheated or exhausted. It is advisable to bring a sled (flat-bottom type) to slide gear to the lodge.

FREQUENTLY ASKED QUESTIONS:

May I bring my Scouts' sibling? No, the only youth permitted to participate are registered youth members of the unit (and potential members of the correct age and gender).

May we bring our pet? No, pets are not permitted at any council property.

Where may I smoke? Smoking is only permitted in your vehicle in the parking lot. Fire is a constant concern, as is litter and exposure to children of smoke.

Are there flush toilets available? Yes, there are flush toilets at Aubrey and Nanitch lodges.

May we bring our ATV or snowmobile? No, ATVs are specifically not permitted to be used on any Scout property at any time. Snowmobiles are not permitted at the winter lodges.

PHLOX POINT HUT: The following details pertain to the Phlox Point hut only:

Phlox Point fee is \$95/night (8 persons max), non-refundable and non-transferable. Phlox users pick up a key at the Portland office 2 days prior (\$25 deposit). There are no flush toilets at Phlox, a chemical toilet is provided.

MORE INFORMATION: If this guide does not answer your question, please direct specific questions to info@cpcbsa.org or call 503.225.5759. Also see www.cpcbsa.org/winterlodge.