DISTRICT _____ **Unit #** _____

Pack Troop Crew Ship Club Post

Shared with _____

Prorated Registration youth/ adult

October—$19.50;	13.50
November—$13.00	9.00
December—$6.50	4.50

Boys Life

October— $3.00
November—$2.00
December— NA

Received by District: _____

Registrar Use Only

Council Rec'd : _____
Validated : _____
Not Postable : _____
To Be Posted : _____
Payments : _____

CHARTER CHECKLIST

All pages from the charter printout including page 1.
All changes made after submitting and printing, must be listed on page 1, adjust counts and the appropriate pages.

1. CHARTER & CHARTER PARTNER AGREEMENT SIGNATURES

Does signature match the name of the person on the charter?
EO—If changing attach a New Unit application, Add EO Change Only at the top.
Unit Leader District Executive
Growth plan for units with 2 to 4 paid youth (will require SE approval)

CHARTER ORGANIZATION

Shared units same Executive Officer & Chartered Representative

IF CHANGING

Letter of release from previous organization
New Unit Application

2. APPLICATIONS: are all attached? - see page 1

ADULT

Missing Application for Disclosure/Background Check Form
No Social Security Number Date of Birth
All questions on right Position
Signatures and 2 initials Youth-to-Adult
Youth Protection Training (YPT) Verification
AP, LP, EO—moving to a paid position requires an application

YOUTH

Missing Application for
Date of Birth
No Adult Partner or Lion Partner
No Date of Birth for Adult Partner or Lion Partner
Signature of Unit Leader & Parent

3. REQUIRED ADULT POSITIONS

Missing positions
Multiples not allowed or listed

- ❑ **(1) EO** Executive Officer (Position does not pay)
- ❑ **(1) CC** Committee Chair (or **PCC** Post Committee Chair)
- ❑ **(1) CR** Charter Organization Representative (Except posts)
- ❑ **(1)** Unit Leader: **CM** Cubmaster, **SM** Scoutmaster, **NL** Crew Advisor, **SK** Skipper or **EA** Post Advisor
- ❑ **(2) MC** Members of Committee (or **PMC** Post MC)
  New Member Coordinator **NM** may count as a **MC**
  Pack Trainer **PT** may count as **MC** for packs.

(1) **Den Leader** LG, TL, DL or WL (Lion, Tiger, Den or Webelos)

4. REQUIRED TRAINING

Youth Protection Training for all persons 18 and over completed 1/1/19 or after.

5. ADDITIONAL DISCLOSURES & BACKGROUND CHECK AUTHORIZATION for all 18 years or older registrants

6. FEES (TIP—Are any names on page 1 listed as a transfer? If yes, recalculate fees.)
Payment attached for appropriate fees? Prorated fees included?

NOTES

❑ **POSTABLE UNIT**

Level 1 review by district (initial)
Date
By

Level 2 review by DE (initial)
Date:
By:

Level 3 review by manager (initial)
Date:
By: